# Visual Arts Grant- Application for Individuals

- This is the **Visual Arts grant application form for Individuals, including collaborative projects.** If you are an institution or a collective please use the institutions application form.
- Please consult our guidelines regarding criteria, eligibility and submission very carefully before completing and submitting your application.
- After you begin the application, you may save and return to it at any time. The word 'draft' will appear next to your application on your account profile page form to indicate the last saved version. You will not be able to edit your application once it is submitted.
- Please make sure you save your application as a draft after finishing each section (each 10 to 15 minutes) to avoid losing what you have filled in.
- Please note that neither drafts nor submitted applications will be accessible to you once the deadline has passed.
- Applicants who already have a current open grant from AFAC in any category are not eligible to apply.
- Fields marked with the asterisk (*) sign are mandatory. Your application will not be submitted if any of these fields are left empty.
- Please adhere to the stated minimum and maximum number of words assigned to the various sections in the form.
- Saving a draft or submitting the application with uploads may take some time. Please do not close your browser before you are notified that the application was saved.
- Please adhere to the requested file extensions and file sizes assigned to fields in the form.
- Please consult the SUPPORTING MATERIAL section to make sure you have all the required materials before completing your application.
- If you have any technical questions about the application please contact us at: rachad.chamoun@arabculturefund.org

**Application deadline: 4 April 2023 at 5:00 pm Beirut Time**

## APPLICATION SUMMARY

**Full Name***

**Date of Birth***

**Citizenship***

*Which country are you a legal citizen of?*

**Country of Origin ***

*From which country do you and/or your family originate?*

**Project Title ***

**Project Synopsis***

*A short description of the project. (no more than 60 words).*
*If you are awarded a grant, this synopsis will be used by AFAC to represent your project in our announcements and communications. You will have an opportunity to change this text after the initial announcement.*

60 words left

**If you are creating this project with another person, please list the names of your co-creator(s). List only the people whose names will be credited as co-creators and not members of the creative team.**

Full Name

Full Name

Full Name

Full Name

Full Name

Full Name

## PROJECT INFORMATION

**Project Title in Arabic***

**Project Image/Photo**

*If possible, please upload a high-resolution image that represents your project. If you are awarded a grant, this image will be used by AFAC to represent your project in our announcements and communications. You will have an opportunity to change this image after the initial announcement. Permitted file extensions: jpg, jpeg, png, tiff. Maximum file size (10 MB)*

**Primary Artists or Collaborators***

*Please list the names of the primary artists or collaborators involved in this project, including yourself. Please list the individual members who will be credited as main curators, designers, writers, researchers...*

| Full Name | Role In The Project |
|---|---|
| Full Name | Role In The Project |
| Full Name | Role In The Project |
| Full Name | Role In The Project |
| Full Name | Role In The Project |
| Full Name | Role In The Project |

**Project Description***

*Please tell us about your project, what is it? what will it explore? And how does it relate to your context or artistic practice? (Between 250 and 500 words)*

**500 words left**

**Project History**

*If the proposed project is a continuation or expansion of a previous or an ongoing project, please provide a brief overview of the project's history, including: the start date, an overview of earlier phases, and outputs if any.*

**Project Methodology***

*Please describe your artistic approach to this project, the sequence of the activities, how you plan to execute it, what resources will you use, and any other relevant information.*

**400 words left**

**Target Audience***

*Please describe who your current or target audience is, how you plan to engage them, and how you plan to reach out to and develop new audiences with this project. (i.e. physical and digital distribution, touring, marketing, press campaigns, online promotion, social media strategies etc...). Try to include actual or estimated audience numbers if and where possible.*

**Project Implementation Plan***

*Please upload your project's implementation plan as per this template*

*Permitted file types: xls, xlsx, pdf. Maximum file size: 10MB.*

**Project Challenges***

*Please describe the possible challenges and difficulties that you might encounter while implementing your project.*

**Project Output(s)***

*Please list in bullet points the outputs of your project (e.g.: exhibition, book, installation, video, etc...)*

**Project Location(s)***

*Please indicate where the activities of your project will be implemented*

**Start Date***

(mm/yyyy)

**End Date***

(mm/yyyy)

## SUPPORTING MATERIAL

- All applications must include supporting materials for the proposed project.
- **Applications lacking in supporting material will not be considered for evaluation nor will the applicant be contacted to send the missing material.**

- For projects involving training and workshops, the following supporting materials are required:
  - Detailed Curriculum of the training, including titles and briefs of sessions
  - Trainers; CVs of the professional trainers and agreement/commitment letter from the trainers attesting to their participation
- For projects that include the publication of a book, the following supporting materials are required:
  - Table of contents
  - One sample chapter of the book
- For projects that include collective and solo exhibitions, proof of consent of exhibited artists and committed venue is required.
- For projects that involve work with external consultants, a commitment letter from this second party is required.
- Supporting files/samples of current submitted project and/or previous work smaller than 10 MB can be uploaded directly to the application.
- Supporting files/samples of current submitted project and/or previous work larger than 10 MB should be included as links to files on sharing websites (such as Dropbox, Vimeo, YouTube...).
- For further inquiries regarding supporting material, contact AFAC grants management team.

## SAMPLES FROM SUBMITTED PROJECT*

*These should be at least one item. They should be items that support the artistic content of your proposal and can be anything from writings, research, images, videos, to fully produced works. These can be full length items or extracts.*
**Please make sure you use at least one of the following ways to provide samples from the submitted project**

## Submit Links

*Please provide a password in case that was necessary to access the files. Please make sure to make those links available until the evaluation process is closed and the results are announced.*

**Link 1**

| Description | Password (if Any) |
|---|---|

Description

Password (if Any)

Link

**Link 2**

| Description | Password (if Any) |
|---|---|

Description

Password (if Any)

Link

**Link 3**

| Description | Password (if Any) |
|---|---|

Description

Password (if Any)

Link

**Upload a File**

*This section is for supporting material that is not available as link in addition to supporting material requested in case your project involves training, book, collective exhibition. Please consult the Supporting Material section above.*
*Permitted file types: zip, rar, pdf. Maximum file size: 10MB.*

## PROJECT BUDGET

**Total budget (USD)***

*Numbers only. Please do not use letters or any kind of punctuation, separation or signs. Do not use spaces. (Example: 12000)*
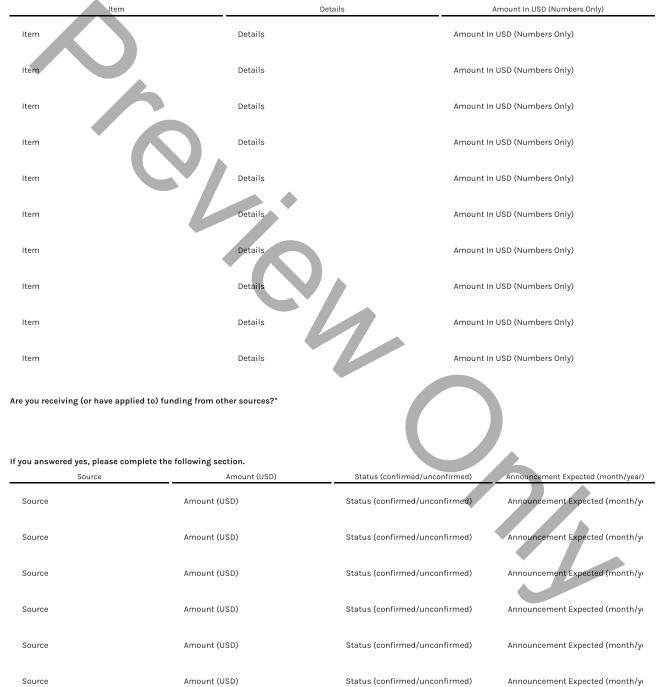
**Detailed Budget***

*Please upload the detailed budget of the whole project.*
*Permitted file types: xls, xlsx, pdf. Maximum file size: 10MB.*

**Amount requested from AFAC (USD)\***

*Please note that the maximum requested amount should not exceed **$20000**.*
*Numbers only. Please do not use letters or any kind of punctuation, separation*
*or signs. Do not use spaces. (Ex: 15000)*

**Budget breakdown for amount requested from AFAC (USD)\***

*Please provide a breakdown of what the requested AFAC grant will cover - not a breakdown of the total budget.*
*Numbers only. Please do not use letters or any kind of punctuation, separation or signs. Do not use spaces. Please note that AFAC grants are not retroactive and cannot be used to cover expenses already undertaken, or commenced before the contract signature date. If your project is selected to receive a grant, the grant will only cover expenses incurred after the contract signature.*

| Item | Details | Amount In USD (Numbers Only) |
|------|---------|------------------------------|
| Item | Details | Amount In USD (Numbers Only) |
| Item | Details | Amount In USD (Numbers Only) |
| Item | Details | Amount In USD (Numbers Only) |
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| Item | Details | Amount In USD (Numbers Only) |
| Item | Details | Amount In USD (Numbers Only) |

**Are you receiving (or have applied to) funding from other sources?\***

**If you answered yes, please complete the following section.**

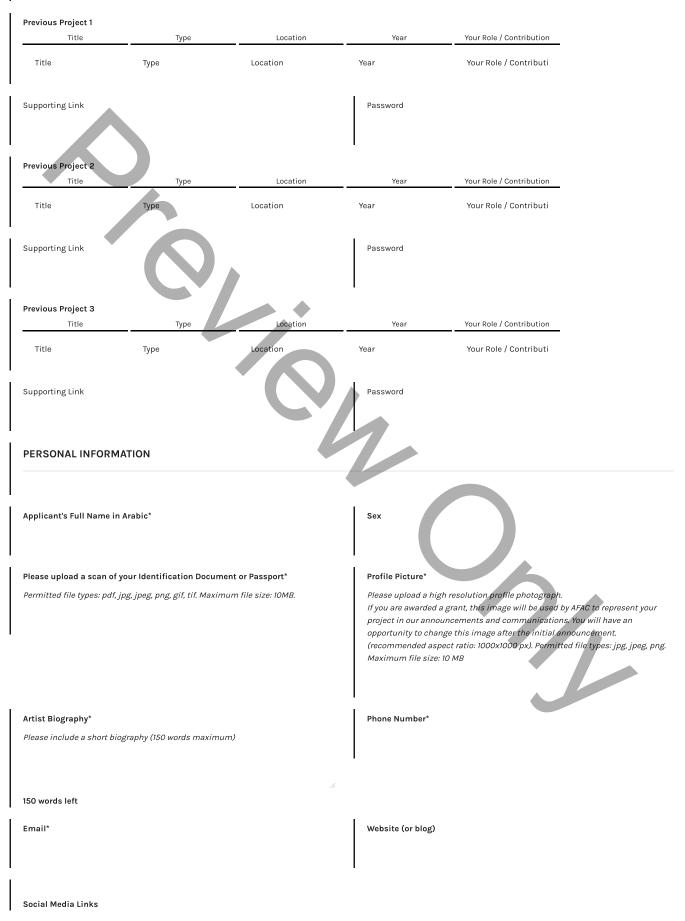| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
|--------|--------------|--------------------------------|-------------------------------------|
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |
| Source | Amount (USD) | Status (confirmed/unconfirmed) | Announcement Expected (month/year) |

## SAMPLES OF PREVIOUS PROJECTS

It is mandatory to submit samples of previous works/projects (up to three maximum) unless the project you are applying with is your first work.

**Is this your first project?\***

If not, please use this section to list at least one (three maximum) of your most recent projects or collaborations where you are considered a primary artist, or one of the principle creators in a collaborative or group work.

Please choose examples of previous projects that highlight the strength of your previous work, regardless of its relevance to your proposed project. These can be full length items or extracts from your previous works/projects.

**Previous Project 1**

| Title | Type | Location | Year | Your Role / Contribution |
|---|---|---|---|---|
| Title | Type | Location | Year | Your Role / Contributi |

Supporting Link                                                          Password

**Previous Project 2**

| Title | Type | Location | Year | Your Role / Contribution |
|---|---|---|---|---|
| Title | Type | Location | Year | Your Role / Contributi |

Supporting Link                                                          Password

**Previous Project 3**

| Title | Type | Location | Year | Your Role / Contribution |
|---|---|---|---|---|
| Title | Type | Location | Year | Your Role / Contributi |

Supporting Link                                                          Password

## PERSONAL INFORMATION

**Applicant's Full Name in Arabic\***

**Sex**

**Please upload a scan of your Identification Document or Passport\***

*Permitted file types: pdf, jpg, jpeg, png, gif, tif. Maximum file size: 10MB.*

**Profile Picture\***

*Please upload a high resolution profile photograph.*
*If you are awarded a grant, this image will be used by AFAC to represent your project in our announcements and communications. You will have an opportunity to change this image after the initial announcement.*
*(recommended aspect ratio: 1000x1000 px). Permitted file types: jpg, jpeg, png. Maximum file size: 10 MB*

**Artist Biography\***

*Please include a short biography (150 words maximum)*

**Phone Number\***

**150 words left**

**Email\***

**Website (or blog)**

**Social Media Links**

Facebook

Instagram

Twitter

YouTube

Vimeo

**Full Address***

**Country of Residency***

**References***

*Please give details of two individuals who can provide an informed opinion of your work. We may wish to contact them during the selection process to seek formal references.*

| Name | Professional Role Or Relationship To You | Phone Number | Email |
|------|------------------------------------------|--------------|-------|
| Name | Professional Role Or Relationship To | Phone Number | Email |
| Name | Professional Role Or Relationship To | Phone Number | Email |

**Please upload your Curriculum Vitae (CV)***

*Permitted file types: pdf, doc, docx. Maximum file size: 10MB.*

## PREVIOUS GRANTS FROM AFAC

**Have you previously received a grant from AFAC?***

**If yes, please fill in the following fields.**

| Project Title | Grant Year | Grant Type |
|---------------|------------|------------|
| Project Title | Grant Year | Grant Type |
| Project Title | Grant Year | Grant Type |
| Project Title | Grant Year | Grant Type |
| Project Title | Grant Year | Grant Type |
| Project Title | Grant Year | Grant Type |

**Before submitting please make sure the following is true**

- Requested supporting materials are included
- No expiring links were added (ex: WeTransfer links)
- All needed passwords are added
- Application is written in one language
- A final reading to double-check texts, typos and any missing info is done